

PERSONAL INFORMATION

Name:		
Address:		
<input type="checkbox"/> Home :	<input type="checkbox"/> Pager/Cell:	<input type="checkbox"/> Work:
<input type="checkbox"/> E-mail address:		Okay to call? <input type="checkbox"/> Yes <input type="checkbox"/> No
Referred by:		
Employer:		
Type of Business:		
Position/ Duties:		
Length of Employment:	Last salary:	

NATURE OF THE CASE

<input type="checkbox"/> Race	<input type="checkbox"/> Religion
<input type="checkbox"/> Gender	<input type="checkbox"/> Age
<input type="checkbox"/> Sexual harassment	<input type="checkbox"/> Other :
Explain other:	

FACTS OF THE CASE

Race:	Gender: <input type="checkbox"/> M <input type="checkbox"/> F	Age:
Ethnic Background:		Accent: <input type="checkbox"/> Yes <input type="checkbox"/> No
Statement of Facts:		
<i>(Please continue on back)</i>		
Date occurred:		

Have you been terminated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Reason(s) you were given : _____
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Are you a union employee? <input type="checkbox"/> Yes <input type="checkbox"/> No	Name of Union:
Do you have an employment contract? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you a public employee? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Does your company have a policy manual? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you filed a grievance? <input type="checkbox"/> Yes <input type="checkbox"/> No	Date it was filed :
Outcome of the grievance: 	

REPORTS OF INCIDENTS

Have you made complaints to any of the following:	
<input type="checkbox"/>	Your employer (usually the Human Resources Department) or your Agency's EEO office (for federal employees)
<input type="checkbox"/>	Federal Equal Employment Opportunity Commission (EEOC)
<input type="checkbox"/>	Hawaii Civil Rights Commission (HCRC)
<input type="checkbox"/>	Unknown

Please mail to:

The Law Office of Clayton C. Ikei
 Pacific Guardian Tower
 1440 Kapiolani Boulevard, Suite 1203
 Honolulu, Hawaii 96814

or FAX to (808) 521-7245

*If you have questions, please telephone our office at (808) 533-3777
 for assistance or contact us via e-mail at CCIOffice@hawaii.rr.com*